

A.D. Self-Assessment: Mid-Season

Name: _____ School: _____

**Please share your self-assessment in each area below. Please use the following scale:
5-excellent, 4-above average, 3-average, 2-below average, 1-needs improvement or N/A, for
not applicable.**

Roles that you have responsibility for as A.D. at your school

1. Assess your overall organizational skills. _____
2. Assess your scheduling of athletic events? _____
3. Assess your scheduling of fine arts events? _____
4. Assess your supervision of events? _____
5. Assess your delegation and/or assignment of workers for events? _____
6. Assess your budget & financial responsibilities for activities? _____
7. Assess your involvement & skills in interviewing & hiring? _____
8. Assess your evaluation & overseeing staff of activities? _____
9. Assess your overseeing of student “activity eligibility”? _____
10. Assess your communication skills with the following groups:
 - a. Coaches, sponsors, directors? _____
 - b. Students involved in your various activities? _____
 - c. With your community members (staff, parents, patrons)? _____
 - d. With other schools you work with, conference/non-conference? _____
11. Assess your, “on my feet or go” decision making skills? _____
12. Overall, how do you assess your job performance to date? _____

Please share a “top shelf” success story so far?

Please share a “not successful” story so far? AND how you could’ve done it differently.

Do you view your position as the leader of the department or an assigned job?

Something your Mentor can help you with during the second semester?